

The United Grand Commandery of PA

Masonic Knights Templar – Prince Hall Affiliated

Jurisdiction of Pennsylvania

General Order Number Three



*Most Eminent Sir Carlee London
Most Eminent Grand Commander*

*The Honorable Sir Paul Anthony Hibner
106th Most Worshipful Grand Master
Most Worshipful Prince Hall Grand Lodge
Free and Accepted Masons of Pennsylvania*

**THE UNITED GRAND COMMANDERY
MASONIC KNIGHTS TEMPLAR – P.H.A.
JURISDICTION OF PENNSYLVANIA**

**4301 North Broad Street
Philadelphia, Pennsylvania 19140
(215) 329-2139**

OFFICE OF

**Most Eminent Sir Carlee London #15
Most Eminent Grand Commander**

November 1, 2022

GENERAL ORDER NUMBER THREE

Right Eminent Deputy Grand Commander, Eminent Grand Generalissimo, Eminent Grand Captain General, Eminent Grand Prelate, Eminent Grand Senior and Junior Wardens, Eminent Elected, Appointed and Emeritus Grand Commandery Officers, Past Most Eminent Grand Commanders, Eminent Commanders, Generalissimos, Captain Generals, Past Eminent Commanders and Sir Knights of all Subordinate Commanderies owing allegiance to the United Grand Commandery, Masonic Knights Templar – Prince Hall Affiliated, Jurisdiction of Pennsylvania,

Greetings:

“I can do all things through Christ, which strengtheneth me.” **Philippians 4:13**

At the 192nd Annual Grand Conclave of this United Grand Commandery of Masonic Knights Templar, held at the Crowne Plaza Hotel 260 Mall Boulevard, King of Prussia, Pennsylvania 19406 on Sunday, July 31, 2022, you, my Sir Knights, assembled and reelected me the office of the Most Eminent Grand Commander of All Masonic Knights Templar of the Jurisdiction of Pennsylvania. I honestly and sincerely thank you and again pledge with your support and the blessings of almighty God, that I will carry out the responsibilities entrusted to my care with respect, dignity and honor to the best of my ability.

By the authority vested in me as the Most Eminent Grand Commander, I, Most Eminent Sir Carlee London do hereby direct that this General Order Number Three be read aloud in its entirety in all Subordinate Commanderies and that the Mandates contained herein are strictly adhered to and further, that this General Order shall be brought to every Commandery meeting and used as a reference.

The theme or motto of our administration is **“It’s A New Day”** – AND LEADERSHIP AND TEAMWORK; **RESPECT** AND LOVE OUR SIR KNIGHTS; AND STRIVE FOR **EXCELLENCE** IN ALL THAT WE DO.

The United Grand Commandery, the Mother Grand Commandery of Prince Hall Masonic Knights Templar was organized on December 12, 1830 in Philadelphia, PA. We must emphasize the need for respect and love for one another at all levels within this organization. We can accomplish a lot if we respect and love one another with a strong faith and trust in God for as **Masonic Knights Templar**.

MANDATES

Mandate No. 29 – Executive Meeting

An Executive Meeting will be held on Saturday, December 3, 2022 at Rose of Sharon Lodge #39 319 N Ninth St Darby, PA 19023 following the Eastern Divisional Council Meeting, which convenes at 12:00 Noon. All Elected and Appointed Grand Commandery Officers, Eminent Commanders, Generalissimos, Captain Generals and Prelates are required to attend. In the event, any Grand Commandery Officer is unable to attend, please contact the Eminent Grand Recorder, Sir Thomas Pierre Williams #1 at telephone number (215) 459-0774; if any of the above-mentioned subordinate officers are unable to attend, please contact your Divisional Commander. All Past Most Eminent Grand Commanders are invited to attend. Mileage and per-diem will not be allocated for attending this meeting. We will have a collation following the conclusion of the Executive Meeting.

Mandate No. 30 – Quarterly Financial Returns

Quarterly Financial Returns are required and shall be paid on or before their due dates. Commanderies are expected to prepare their financial reports in a timely manner and are to pay Quarterly Taxes for each non-exempt Sir Knight on their membership roll. A copy of your membership roster must be submitted with each Quarterly Financial Returns.

CURRENT ANNUAL PER CAPITA TAX

A. GENERAL FUND	@ \$3.00/QRT.	\$12.00
B. CHARITY FUND	@ \$2.00/QRT.	\$ 8.00
C. ACTIVITY TAX	@ \$.75/QRT.	\$ 3.00
D. EDUCATION/ TRAINING TAX	@ \$.75/QRT.	\$ 3.00
E. OFFICE/EQUIPMENT TAX	@ \$.75/QRT.	\$ 3.00
 TOTAL	 \$7.25/QRT.	 \$29.00

THE COMMANDERY’S CHECK/MONEY ORDER IS DUE AS FOLLOWS:

FIRST QUARTER (August through October)
SECOND QUARTER (November through January)
THIRD QUARTER (February through April)
FOURTH QUARTER (May through July)

NOVEMBER 5, 2022
FEBRUARY 5, 2023
MAY 5, 2023
AUGUST 1, 2023

A Commandery must be financial to attend the Annual Grand Conclave and/or any Special Grand Conclave. If found delinquent in the reporting of Quarterly Returns, a Commandery and any of its members, regardless of Grand Commandery Office(s) held, will be denied seating at the Annual Grand Conclave and/or any Special Grand Conclave. **Sir Knights, take heed and govern yourselves accordingly!**

Mandate No. 31 – Special Assignments

The Right Eminent Deputy Grand Commander, Sir Larry O. Grant #1 shall oversee the 4301 N. Broad Street offices and computer operations of the United Grand Commandery. He shall also oversee the Registration and Credentials Committee.

He serves as a member of the Charity Committee:

The Eminent Grand Generalissimo, Sir Michael C. Stewart #1 shall oversee all appointed Grand Commandery Officers with the exception of the State Divisional Commander, Divisional Commanders, State Grand Lecturer and Divisional Lecturers.

He presides over the following Committee

Annual Banquet/ Military Ball

He serves as a member of the Charity Committee.

The Eminent Grand Captain General, Sir Joseph Sanders #14 shall oversee the Eastern Divisional Council Meeting and School of Instruction and Seminar along with the State Divisional Commander, Sir Calvin Johnson #17 and State Grand Lecturer Lee Roberson #1. He serves as a member of the Charity Committee.

The Eminent Grand Prelate, Sir Kevin M. Small, Sr. #1 shall oversee and chair the Festive Days and the Memorial Service with the assistance of the State Grand Lecturer Lee Roberson #1 and all Prelates of the Subordinate Commanderies. He serves as a member of the Charity Committee

The Eminent Grand Senior Warden, Sir Demetrius Hellams, Sr. #15 He serves as a member of the Charity Committee.

The Eminent Grand Junior Warden, Sir Marc Spearman #1 shall oversee the Ways and Means Committee. He serves as a member of the Charity Committee.

Mandate No. 32 – By-Laws

Each Commandery and the Eastern Divisional Council are ordered to submit copies of their By-Laws to the United Grand Commandery. Commanderies are to submit copies via their respective Divisional Commander. The Eastern Divisional Council is to submit their copies to the State Divisional Commander, Sir Calvin Johnson #17.

In the event that a Commandery or the Eastern Divisional Council cannot find their By-Laws, they are to reconstruct another set of By-Laws and submit through the aforementioned individual to the Eminent Grand Recorder, Sir Thomas P. Williams #1, sixty (60) days prior to the Annual Grand Conclave for review and approval of the Jurisprudence Committee.

Mandate No. 33 – Eastern Divisional Council Meeting

All Eminent Commanders, Generalissimos, Captain Generals, Prelates, Junior and Senior Wardens of the Subordinate Commanderies are expected to attend the Eastern Divisional Council Meeting and School of Instruction, which are held every First Saturday of the Month at the ‘Rose of Sharon Lodge 319 N Ninth St Darby, PA 19023 Eminent Commanders should encourage all of their members to attend and participate in the Eastern Divisional Council Meeting and School of Instruction. All elected and appointed Grand Commandery Officers are also expected to attend these meetings. An attendance record will be kept and periodically reviewed for compliance.

Mandate No. 34 – Social Affairs on the Day of Eastern Divisional Council Meeting

Commanderies and Cyrene Courts may have their Banquets, Social Affairs, Fund Raisers, etc. on the First Saturday of the Month or any Saturday when the Eastern Divisional Council meets, provided that the Social Function starts at 5:00 P.M. or later.

Mandate No. 35 – Retain, Reclaim, Recruit and Revitalize

For this Templar year, the United Grand Commandery will emphasize the need to retain and reclaim our Sir Knights. Therefore, it is imperative that each Commandery develops and initiates programs and activities, which will generate interest and encourage enthusiasm. Our collective goal must be to retain all our Sir Knights and more importantly, get them involved in meaningful program activities. In order to reclaim our lost Sir Knights, we must take the initiative, reach out and extend our hand of brotherly love and encourage those individuals to return to the fold. Regarding revitalization, we will examine ways to revitalize Cyrene Commandery No.9 in the Western Area as well as to expand Masonic Knights Templarism in other areas in the state. Regarding recruitment, all Commanderies. We will have a Mass Dubbing (Date, Time and Place to be (Announced). Remember, a candidate must be a Holy Royal Arch Mason.

Mandate No. 36 – Non-Religious Social Functions During “Holy Week”

It is hereby ordered that under no circumstance will any Commandery, Sword Club, Unit, adopted or affiliated body obedient to the United Grand Commandery, Masonic Knights Templar - P.H.A., Jurisdiction of Pennsylvania sponsor, convene or participate in non-religious social events during the observance of Holy Week, commencing at 12:01 A.M. Palm Sunday, April 2, 2023 through midnight Easter Sunday, April 9, 2023. All Commanderies must refer to Directive of The Most Worshipful Grand Master and Past Eminent Commander, the Honorable Paul A. Hibner concerning Holy Week and Holiday Observance. The same stipulations that apply for Holy Week also apply for the stated Holiday Observance.

Mandate No. 37 – Recognition of Festive Days

It is hereby ordered that under no circumstance will any Commandery, Sword Club or Unit obedient to the United Grand Commandery, Masonic Knights Templar – P.H.A., Jurisdiction of Pennsylvania sponsor, convene or participate in any event on the date when a Grand Body of the Prince Hall Family observes their Festive Day or convening an Annual Session. This order will be strictly enforced. Check with your Divisional Commander for the roster of Prince Hall Family Festive Days and Annual Sessions.

Mandate No. 38 – State Divisional Commander and Divisional Commanders

Divisional Commanders and the Divisional Lecturers will rate the Commanderies assigned to them to see how each Commandery is progressing. These ratings will determine the Commandery of the Year, the Eminent Commander of the Year and the Sir Knight of the Year. These awards will be presented at Annual Banquet/Military Ball. The Divisional Commanders will report to the State Divisional Commander, Sir Calvin Johnson #17 whether the Commanderies had submitted their Quarterly Financial Returns in a timely manner in addition to their rating reports. The State Divisional Commander will work, in conjunction, with the Eminent Grand Captain General, Sir Joseph Sander #14 in organizing subjects to be presented, discussed and illustrated at the School of Instruction.

Dispensations

All requests for Dispensation are to be submitted directly to your respective Divisional Commander sixty (60) days prior to the date of the activity (degree work, church service, out of State visitation, change of meeting, banquet, social activity (sword club), etc.).

All dates for social functions including tickets, programs, flyers and souvenir journals are to be approved prior to and after printing. When inviting the Most Eminent Grand Commander and/or the Most Worshipful Grand Master proper protocol must be adhered to. All questions are to be directed to your respective Divisional Commander.

Mandate No. 39 – State Grand Lecturer

The State Grand Lecturer, Sir Lee Roberson #1 will be responsible for all instructions pertaining to the authorized ritual of the United Grand Commandery. He will supervise all Divisional Lecturers and will ascertain that none but the authorized ritual of the United Grand Commandery is used. He will also formulate a competent team, through tryouts, of Masonic Knights Templar to perform the Annual Memorial Service and the Passion Night Play. He will work, in conjunction, with the Eminent Grand Captain General, Sir Joseph Sander #14 in organizing subjects to be presented, discussed and illustrated at the School of Instruction. He is also responsible for securing qualified Sir Knights for the Mass Dubbing and Seminar (Date, Time and Place to be announced).

Mandate No. 40 – Chain of Command

To facilitate administrative and operational efficiency throughout the jurisdiction, all matters concerning the Constitution, Laws and Mandates of the United Grand Commandery, Masonic Knights Templar – P.H.A., the following chain of command is herewith instituted: Any questions, issue or concern beginning with a Sir Knight is first directed to the Eminent Commander, then to the Divisional Commander, then to State Divisional Commander and finally to the Most Eminent Grand Commander. The official response to the question, issue or concern will be in the reverse order. Thus, informing and/or educating all parties involved. This process will insure conformity and consistency within the jurisdiction.

On all issues or concerns regarding the Authorized Ritual for the Templar Degrees, prepared for and by the authority of the United Grand Commandery, Masonic Knights Templar - P.H.A., and other related Grand Commandery ceremonies will follow the enacted chain of command: any question, issue or concern beginning with a Sir Knight is first directed to the Eminent Commander, then to the Divisional Lecturer, then to the State Grand Lecturer and finally to the Most Eminent Grand Commander. The official response to the question, issue or concern will be in the reverse order. Thus, informing and/or educating all parties involved.

Regarding the chain of command process, responses, should be resolved at the first level, provided all parties are satisfied with the findings/conclusions. On more complex/difficult unresolved issues, the process should continue until correctly resolved. Under no circumstance will the United Grand Commandery permit the above-mentioned process to be abrogated.

Mandate No. 41 – Alcoholic Beverages

Sir Knights, under all circumstances, are prohibited from imbibing or exhibiting Alcoholic Beverages while attired or regaled as a Masonic Knights Templar. This is inclusive of our Full Dress or Fatigue Uniforms, Jewels/Badges/Banners/Pins/Buttons or Name Plates that may identify a Masonic Knights Templar. Prohibited Beverages include Beer, Wine, or a Liquid containing any percentage of Alcohol. This Mandate is

applicable to any and all Sir Knights owing allegiance to the Jurisdiction of Pennsylvania and extends itself into any Jurisdiction we may be visiting or find ourselves therein associated. **Sir Knights take heed and govern yourselves accordingly.**

Mandate No. 42 – Funeral Service & Degree Work

Eminent Commanders shall be responsible for organizing their Commandery's Funeral Team. The designated Funeral Team will demonstrate its proficiency to the Divisional Lecturer. The Dress for the Funeral Service shall be Fatigue Uniform with white gloves. Full Dress Uniform shall be worn to a Funeral only when deemed necessary by the Most Eminent Grand Commander; due and timely notice shall be given.

All subordinate Commanderies are directed to notify the Divisional Lecturer of their rehearsals for degree work, including dates, places and times. **Under no circumstances will rituals be used during the opening/closing ceremonies, funeral ceremony and the conferring of degrees.**

Mandate No. 43 – Submission of Checks

Any Commandery or individual who submits a check to the office of the Eminent Grand Recorder and said check must be return to the sender for any reason, he or the Commandery will be required to pay the amount of the check and any additional fees that are incurred. You shall also be required to submit all future transactions in one of following methods: (1) Certified Check, (2) Bank Money Order, (3) U.S. Postal Money Order

Mandate No. 44 Recommendations, Resolutions and By-Law Changes

All Recommendations, Resolutions and By-Law Changes shall be submitted and in the hands of the Jurisprudence Committee at least sixty (60) days prior to the convening of the Annual Grand Conclave.

Mandate No. 45 – James M. Thornton/James Sheppard, Jr. Educational Awards

We are requesting a donation of \$50.00 from each Grand Commandery Officer and Sir Knight to fund the James M. Thornton/James Sheppard, Jr. Educational Awards so that we can give a deserving student or students an educational award at the Annual Grand Conclave's Awards Banquet. Please make all checks payable to United Grand Commandery and forward to Sir Otis Guinyard #16 –401Carver Lane Royersford, PA 19468 by Monday, July 8, 2023. Thanking you in advance for your support.

Mandate No. 46 – Dress Code for Banquets

Winter Dress for Banquets – Fatigue Uniform, White Shirt, Long Black Tie, Black Trousers, Black Socks, Black Shoes, Shoulder Bars, Office Jewel, Red and Malta Cross Jewels, Veteran Pin (Optional) and Name Plate (Optional)

Summer Dress for Banquets after May – Short White Coat, White Shirt, Black Bow Tie, Black Trousers, Black Socks, Black Shoes, Shoulder Bars, Office Jewel, Veteran Pin (Optional) and Name Plate (Optional)

P.S.- During this administration, the State Divisional Commander, State Grand Lecturer, Divisional Commander, Divisional Lecturer, Grand Drill Master and Administrative Assistants shall not wear the Aquillete as an additional insignia of their office. Also, all Sir Knights may wear the Veteran Pin (Optional) and Name Plate (Optional) on the Fatigue Uniform and the Short White Coat only. All Sir Knights must adhere to the Constitution concerning Jewels on the Full-Dress Uniform. Also, All Sir Knights may wear a Suit with Shirt and Tie at a Luncheon.

Mandate No. 47 – Deceased Sir Knights

When a death occurs within a Commandery, you are directed to employ the following procedure:

1. Upon receiving notice that a Sir Knight has passed, the Eminent Commander with his Cabinets, will visit the family to secure the following information:
 - (a) Ascertain whether the family wants the Knight Templar Funeral Service performed?
 - (b) Date, Time and Place of funeral.
 - (c) Consult with the Worshipful Master, Minister and Funeral Director on arrangements.
2. Inform the Divisional Lecturer and Divisional Commander via telephone of these facts. The official claim form must be properly filled out and the Death Certificate must accompany the claim form.
3. Should the death occur within the active ranks of the United Grand Commandery, the Eminent Commander will immediately notify the Most Eminent Grand Commander and the Eminent Grand Recorder.

Mandate No. 48 – Most Royal Grand Chief Engineer and the Deputy Grand Chief Engineers

The Most Royal Grand Chief Engineer, Sir Nicholas Bagley III and the Deputy Grand Chief Engineers, Sir Gray Sheppard and are to wear Full Dress Uniform when representing the United Grand Commandery or the Most Royal Grand Court of Cyrenes with the following exceptions:

- A. Cyrene School of Instructions Meetings,
- A. Eastern Divisional Council Meetings,
- B. Subordinate Royal Court Meetings,
- C. Subordinate Commandery Meetings,
- D. Most Royal Grand Court Luncheons and Banquets,
- E. Celebration of the ‘Christmas Toast’, and
- F. All other Events, Functions and Occasions, where the Most Eminent Grand Commander considers the Full Dress Uniform unnecessary

Mandate No. 49a – Most Royal Grand Chief Engineer and Deputies

The Most Royal Grand Chief Engineer and the Deputy Grand Chief Engineers are required to attend a minimum of six (6) of their Subordinate Commandery’s Conclave annually.

Mandate No. 49b – Engineers’ Council

The President of the Engineers’ Council shall schedule the entire Engineers’ Council Meetings for the year following the consultation with the Most Royal Grand Chief Engineer, who will then inform the Most Eminent Grand Commander. The Engineers do not have to pay dues to the Engineers’ Council.

Mandate No. 49c – Engineers

All Engineers, who are in good Financial Standing with their Subordinate Commanderies, are permitted to voluntarily pay dues in their respective Subordinate Royal Courts of Cyrenes, unless they are exempted from dues, specifically, those Royal Courts under the auspices of the Most Royal Grand Court of Cyrene (Accepted and Adopted Body of the United Grand Commandery, Masonic Knights Templar – P.H.A., Jurisdiction Of Pennsylvania). The said Engineer shall be entitled to vote and have voice in the Royal Court collecting his dues. If the said Engineer shall become unfinancial in his Court, he shall forfeit the previously specified right to vote and voice his opinions.

All Royal Engineers (those who served in the East with the Royal Commandress) and Past Royal Engineers shall be entitled to vote and have voice in the Annual Session of the Most Royal Grand Court of Cyrene, provided that they pay dues in their Royal Courts, unless they are exempted from dues, and register for the Annual Session of the Most Royal Grand Court of Cyrenes. The Most Royal Grand Chief Engineer, the Deputy Grand Chief Engineers and the Past Most Royal Grand Chief Engineers shall be entitled to vote and have voice in the Annual Session of the Most Royal Grand Court of Cyrene. They are exempted from Registration Fees of the Most Royal Grand Court of Cyrenes if they register for the Annual Grand Conclave of the United Grand Commandery and must show their registration badge to the Registration Committee of the Most Royal Grand Court of Cyrenes.

Mandate No. 50 – Lectures and Masonic Information

All Eminent Commanders are directed to have a lecture or Masonic information pertaining to Masonic Knights Templar at every meeting.

Mandate No. 51 – The Christmas Toast

All Eminent Commanders, Generalissimos, Captain Generals, Prelates, Senior and Junior Wardens and all elected and appointed Grand Commandery Officers are required to attend the **Christmas Toast**. All Sir Knights are earnestly solicited to attend and encouraged to bring their family and friends. The **Christmas Toast** is one of our cherished Festive Days. It will be observed **Christmas Day, Sunday, December 25, 2022 at:**

**Light of Elmwood Lodge Hall
5026 Spruce Street
Philadelphia, PA**

Assemble Time is 10:00 A.M.

Mandate No. 52 – Dates to Remember

The Annual Passion Night Service will be held on Good Friday, April 7, 2023, 7:00 P.M. (Location to be Announced) Assembly Time: 6:30 P.M. Full Dress or Fatigue Dress, No Sidearm

The Annual Ascension Day Service will be held on Thursday, May 18, 2023, 7:00 P.M. (Location to be Announced) Assembly Time: 6:30 P.M. Full Dress or Fatigue Dress, No Sidearm

The Most Royal Grand Court of Cyrene's Annual Memorial Service will be held on Sunday, November 20, 2022, Millennium Baptist Church, 1630 N.52nd Street, Philadelphia PA 19131. The assembly time 3:30 PM Full Dress or Fatigue Dress, No Sidearm

“Put on the whole armour of God, that ye may be able to stand against the wiles of the devil.”
Ephesians 6:11

“If we love one another, God dwelleth in us, and his love is perfected in us.”
I John 4:12

Sir Knights, I will wield my Sword in defense of Innocent Maidens, Destitute Widows, Helpless Orphans and the Christian Religion.

Given under my hand and the Great Seal of the United Grand Commandery of Pennsylvania, in the Eleventh Month of the Year of Our Lord, Two Thousand Twenty-Two.

Yours in Knightly Courtesy,



Sir Eminent Carlee London
Most Eminent Grand Commander



Attest: Sir Thomas P. Williams
Grand Recorder

